



Pharmacy Technician

Waimānalo Health Center is dedicated to offering employees an exceptional work environment and offers competitive salaries and benefits. We are seeking a dedicated, talented, and team-oriented Pharmacy Technician to join our `ohana (family) to support our mission and values.

The range pay rate for this position is \$20.00- \$24.00/per hour.

Mission

Waimānalo Health Center is rooted in Native Hawaiian values and devoted to improving the health and wellness of all people, regardless of ability to pay, by providing comprehensive primary and preventive health care services of the highest quality.

Vision

Waimānalo Health Center is dedicated to the continuous advancement in quality healthcare while assuring universal access for all. We believe that our values of Aloha, Mālama I Ka Pono, Mālama I Ka `Ohana, and Mālama I Ka `Āina, enable our patient-centered healthcare home services to deeply focus on the shared role of healing oneself, `ohana, community, and `āina over generations.

Core Values and Guiding Principles

Waimānalo Health Center welcomes all members of the Ko`olaupoko community to access our holistic services ranging from traditional Hawaiian healing practices to Western medicine

Aloha: We listen to people with our full attention, seeking to know them and understand their health care and wellness needs and aspirations for themselves, their family and community. We will respond, to the best of our abilities, as caring, compassionate, engaged, and professional partners in healthcare.

Mālama I Ka Pono: We know that quality healthcare starts with people's trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

Mālama I Ka `Ohana: We believe that wellness embraces the whole family, and we welcome their participation in the healthcare of their loved ones. Our belief extends from the Ahupua`a of Waimānalo throughout Ko`olaupoko where we build the foundation for good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

Mālama I Ka `Āina: We understand the importance of one's sense of place and the holistic nature of health and wellbeing. Through integrative services we support the balance of body, mind, and spirit, while respecting one's cultural connectedness to the `āina of Hawai'i. Ka Maui O Ka `Āina A He Maui Kānaka: The Life of the Land is the Life of the People

Summary

This position is for a full time pharmacy technician. The technician will be responsible variety of semi-technical and clerical duties. Fills, packages and provides medication. Restocks to fixed levels and compounds or repackages following established policies, practices, procedures or specific instructions and within Federal and State statutes and regulations. Performs cashiering duties such as collection of cash, check, or credit card payments for all collectible services. Must be able to consider patient care, economic and interpersonal implications of decisions and actions and lead by example. Conducts pharmacy activities of the Health Center within the context of the Patient Centered Health Care Home (PCHCH). This position will work collaboratively with the Director of Pharmacy and other staff members.

Benefits

- Health Benefits (Medical, Dental Drug, Vision)
- Employee Retirement Savings Plan 403(b) – Employer matches 66.67% of employee's contribution up to a maximum of 6% of employee wages after six months of employment.
- Flexible Spending Program
- Paid Holidays – 9 Full days and 2 Half Days
- Paid Time Off (PTO): Accrual based on working 40 hours per week
 - 1 to 3 years – Max. Accrual = 128 hours
 - 3 to 8 years – Max. Accrual = 168 hours
 - 8 + years – Max. Accrual = 208 hours
- Paid Wellness Hours (2 hours per pay period based on FTE)
- Wellness Bucks – Up to \$200 annually
- Bereavement Leave
- Makahiki – Employee Appreciation Day
- Jury Duty Pay, Casual Dress Friday, Longevity Benefit After 5 or more years of service
- Tuition Assistance Program
- Discounted Medical,
- Dental and Vision services provided by WHC Employee Assistance Program (EAP)
- Group Term Life Insurance Supplemental Group Term Life Insurance & AD&D Insurance
- Lifestyle Benefits
- Free Parking

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- At least one year experience as a practicing pharmacy technician is preferred.
- Ability to work with little supervision, ability to be self-directed
- Must have good communication and organizational skills as well as a good understanding of patient and workflow processes.
- Demonstrated ability to communicate effectively with individuals, groups, and professionals in a culturally appropriate manner.
- Demonstrated ability to work effectively as a member of a team.
- Familiarity with the communities to be served is preferred.
- Use of email and Microsoft Teams are required.

- Must have enhanced computer skills, word processing, spread sheets, data extraction and reports (Word, PowerPoint, Excel, etc.).

Certificates, Licenses, Registration

- High school diploma or equivalent related experience
- Pharmacy Technician Certificate of Registration required.
- Basic Life Support certification is required.
- Two-Step Tuberculosis clearance is required.