



## **School-Based Health Clinic Registered Nurse/Quality Program Specialist**

*Waimānalo Health Center is dedicated to offering employees an exceptional work environment and offers competitive salaries and benefits. We are seeking a dedicated, talented, and team-oriented School-Based Health Clinic Registered Nurse/Quality Program Specialist to join our `ohana (family) to support our mission and values.*

### **Mission**

Waimānalo Health Center is rooted in Native Hawaiian values and devoted to improving the health and wellness of all people, regardless of ability to pay, by providing comprehensive primary and preventive health care services of the highest quality.

### **Vision**

Waimānalo Health Center is dedicated to the continuous advancement in quality healthcare while assuring universal access for all. We believe that our values of Aloha, Mālama I Ka Pono, Mālama I Ka `Ohana, and Mālama I Ka `Āina, enable our patient-centered healthcare home services to deeply focus on the shared role of healing oneself, `ohana, community, and `āina over generations.

### **Core Values and Guiding Principles**

Our values at Waimānalo Health Center promote Hawaiian-centered diversity, equity, and inclusion by welcoming all members of the Ko`olaupoko community to access our holistic services ranging from traditional Hawaiian healing practices to Western medicine.

**Aloha:** We listen to people with our full attention, seeking to know them and understand their health care and wellness needs and aspirations for themselves, their family and community. We will respond, to the best of our abilities, as caring, compassionate, engaged, and professional partners in healthcare.

**Mālama I Ka Pono:** We know that quality healthcare starts with people's trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

**Mālama I Ka `Ohana:** We believe that wellness embraces the whole family, and we welcome their participation in the healthcare of their loved ones. Our belief extends from the Ahupua`a of Waimānalo throughout Ko`olaupoko where we build the foundation for good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

**Mālama I Ka `Āina:** We understand the importance of one's sense of place and the holistic nature of health and wellbeing. Through integrative services we support the balance of body, mind, and spirit, while respecting one's cultural connectedness to the `āina of Hawai'i. Ka Maui O Ka `Āina A He Maui Kānaka: The Life of the Land is the Life of the People

### **Summary**

The Registered Nurse in this role will primarily be based out of the School-Based Health Clinic (SBHC) and will oversee the SBHC on a day-to-day basis in conjunction with Ku I Ka Mana (KIKM),

WHC providers in various specialties, medical assistants, the Student Health Assistant (SHA), school staff and administration. While performing this role, the RN will also perform the duties of the Quality Program Specialist by assisting the Director of Quality Improvement (DQI) and Chief Operations Officer (COO) to develop, implement, maintain and evaluate the quality and performance activities which serve the employees and patients of Waimanalo Health Center. The Quality Program Specialist serves as a liaison between the health plans, AHARO Hawai'i, and Waimanalo Health Center to ensure the performance deliverables (activities related to performance incentive payments) are met. Works to ensure data integrity, accurate documentation is maintained, improve scores/outcomes, conduct focused education/training and sustain relationships with partner agencies.

## **Benefits**

- Health Benefits (Medical, Dental Drug, Vision)
- Employee Retirement Savings Plan 403(b) – Employer matches 66.67% of employee's contribution up to a maximum of 6% of employee wages after six months of employment.
- Flexible Spending Program
- Paid Holidays – 10 Full days and 2 Half Days
- Paid Time Off (PTO): Accrual based on working 40 hours per week
  - 1 to 3 years – Max. Accrual = 128 hours
  - 3 to 8 years – Max. Accrual = 168 hours
  - 8 + years – Max. Accrual = 208 hours
- Paid Wellness Hours (2 hours per pay period based on FTE)
- Wellness Bucks – Up to \$200 annually
- Bereavement Leave
- Makahiki – Employee Appreciation Day
- Jury Duty Pay, Casual Dress Friday, Longevity Benefit After 5 or more years of service
- Tuition Assistance Program
- Discounted Medical,
- Dental and Vision services provided by WHC Employee Assistance Program (EAP)
- Group Term Life Insurance Supplemental Group Term Life Insurance & AD&D Insurance
- Lifestyle Benefits
- Free Parking

## **Qualifications**

- Associate degree in nursing, bachelor's degree or equivalent from an accredited college or university in the health and/or human services field preferred; at least 5 years of experience in health care required.
- Must have the ability to work independently with excellent follow-through; must be organized and detailed.
- Must have excellent communication (verbal, listening, written) skills.
- Must be able to formulate training outlines and determine instructional methods, utilizing knowledge of specific training needs and effectiveness of such methods – i.e. individual training, group instruction, lectures, demonstrations, conferences, meetings and workshops.
- Must be proficient in computer applications such as Microsoft Office, i.e. Word, Excel, PowerPoint. Must have experience with an electronic health record system and e-learning platforms.
- Understand medical terminology and relevant Electronic Health Records systems.
- Must be able to work effectively with multi-ethnic, multi-cultural staff and patient populations.

- Manages time well, prioritizing to meet the needs of the children in the SBHC while finding the time to address quality measures and documentation during times when there are no students at the clinic.

### **Certificates, Licenses, Registration**

- Certificate of graduation from an accredited school of nursing with an associate or bachelor's degree.
- Hawaii RN license required.
- Basic Life Support certification is required.
- Two-Step Tuberculosis clearance is required.
- Hepatitis B clearance via immunization records of 3 hepatitis B vaccines and a hepatitis B surface antibody quantitative blood test blood test.