



WHC Research Committee Review Sheet

Research Project Title: _____ Date: _____

Reviewer: _____

WHC/Community Relevance

The proposed research advances knowledge and understanding of issues that are important to, or priorities of, WHC.

The researcher makes a convincing argument that the research will result in findings that will be useful to the community or population being studied, or will improve healthcare practices and outcomes at WHC.

WHC staff and/or community members have been involved in planning the proposed project

Is the proposed research relevant? Yes No

Recommendations to address relevance:

Feasibility

Resources proposed are sufficient to allow for all of the activities to be carried out without putting an undue financial burden on WHC?

Proposed activities provide direct benefits/services to WHC, and staffing/resources will be provided in-kind as documented.

WHC has the physical space for staff, equipment, and proposed activities.

There is WHC staff able/willing to participate with/support the research project

The population meeting eligibility criteria is large enough to ensure adequate recruitment.

Proposed recruitment strategies are appropriate for the targeted population and community in which they reside?

Is the proposed research feasible? Yes No

Recommendations to address feasibility:

Quality/Design

The proposed activity suggests and explores creative and original concepts.

The literature review reflects extensive and current research on the topic.

The researcher has identified the gaps in current knowledge to be addressed by proposed research and the proposed research adequately addresses those gaps.

Enter # On a scale of 1 -10 (1=none; 10 = expert) how knowledgeable are you in the content area of this research?

Do you feel we should add an ad hoc member to the committee with expertise in this topic?



The proposed research design is appropriate to the level of current knowledge.

Is the proposed research design appropriate based on existing literature and gaps presented?

Yes No

Recommendations to address quality/design:

Ethical Issues

The study design and tools adequately protect participants.

The benefits to participants are appropriate and clearly defined.

The informed consent mechanism (tool and method of delivery) adequately protects participants.

The ethical, HIPAA and data use standards are met.

Does the proposed research protect participants? Yes No

Recommendations to address ethical issues:

Community Based Participatory Research (CBPR)

Community involvement: there is a description of community/WHC role in research partnership from planning through dissemination; organizational structure, decision-making and conflict management.

Community benefit: There is a description of any benefits such as a) training, employment opportunities for community/WHC staff; b) enhanced clinical care/procedures; c) increased health education; d) increased research skills for community/WHC staff, etc.

Dissemination: There is a description of how findings will be shared with WHC and community/target population, including how the community/WHC will be involved in the dissemination.

Publication: There is a process for including WHC staff/community in reviewing manuscripts/presentations prior to publication/presentation, and a plan for translating findings to practice where applicable.

Does the proposed research meet CBPR standards? Yes No

Approved Approved with Revisions Not Approved

Other Comments: