



Health Educator

Mission

Waimānalo Health Center is rooted in Native Hawaiian values and devoted to improving the health and wellness of all people, regardless of ability to pay, by providing comprehensive primary and preventive health care services of the highest quality.

Vision

Waimānalo Health Center is dedicated to the continuous advancement in quality healthcare while assuring universal access for all. We believe that our values of Aloha, Mālama I Ka Pono, Mālama I Ka 'Ohana, and Mālama I Ka 'Āina, enable our patient-centered healthcare home services to deeply focus on the shared role of healing oneself, 'ohana, community, and 'āina over generations.

Core Values and Guiding Principles

Our values at Waimānalo Health Center promote Hawaiian-centered diversity, equity, and inclusion by welcoming all members of the Ko'olaupoko community to access our holistic services ranging from traditional Hawaiian healing practices to Western medicine.

Aloha: We listen to people with our full attention, seeking to know them and understand their health care and wellness needs and aspirations for themselves, their family and community. We will respond, to the best of our abilities, as caring, compassionate, engaged, and professional partners in healthcare.

Mālama I Ka Pono: We know that quality healthcare starts with people's trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

Mālama I Ka 'Ohana: We believe that wellness embraces the whole family, and we welcome their participation in the healthcare of their loved ones. Our belief extends from the Ahupua'a of Waimānalo throughout Ko'olaupoko where we build the foundation for good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

Mālama I Ka 'Āina: We understand the importance of one's sense of place and the holistic nature of health and wellbeing. Through integrative services we support the balance of body, mind, and spirit, while respecting one's cultural connectedness to the 'āina of Hawai'i. Ka Maui O Ka 'Āina A He Maui Kānaka: The Life of the Land is the Life of the People

We are seeking a dedicated, talented, and team-oriented Health Educator to join our 'ohana (family) to support our mission and values.

Waimanalo Health Center is dedicated to offering employees an exceptional work environment and offers competitive salaries and benefits.

Summary

The Health Educator is responsible for providing and managing health education activities to youth/young adults enrolled with KIKM, their families, and the neighborhoods they reside in to promote wellness and healthy lifestyles. The Health Educator will use appropriate strategies and

methods to facilitate health promotion and disease prevention. In addition, this position will serve as a resource in identifying the health educational needs of youth/young adults and their families.

Benefits

- Health Benefits (Medical, Dental Drug, Vision)
- Employee coverage paid by WHC Employee Retirement Savings Plan 403(b) – Employer match 50% of employee contribution up to a maximum of 3% of employee wages after six months of employment.
- Flexible Spending Program
- Paid Holidays – 10 Full days and 2 Half Days
- Paid Time Off (PTO): Accrual based on working 40 hours per week
 - 1 to 3 years – Max. Accrual = 120 hours
 - 3 to 8 years – Max. Accrual = 160 hours
 - 8 + years – Max. Accrual = 200 hours
- Paid Wellness Hours (2 hours per pay period based on FTE)
- Wellness Bucks – Up to \$200 annually
- Bereavement Leave
- Makahiki – Employee Appreciation Day
- Jury Duty Pay Casual Dress Friday Longevity Benefit After 5 or more years of service
- Tuition Assistance Program
- Discounted Medical,
- Dental and Vision services provided by WHC Employee Assistance Program (EAP)
- Group Term Life Insurance Supplemental Group Term Life Insurance & AD&D Insurance
- Lifestyle Benefits
- Free Parking

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of the mission and operation of community health centers, and youth/young adult programs.
- Person knowledgeable and understanding of diverse cultural appropriateness of the individuals and families in the community.
- Able to communicate clearly and tactfully with others, prepare written report and other necessary communications in a professional and culturally appropriate manner.
- Ability to set priorities, organize, manage, and delegate diverse activities and work under pressure to meet multiple deadlines.
- Knowledge of correct English usage and grammar.
- Ability to add and subtract numbers.
- Skilled in understanding, recording, and reporting data collected for required reporting purposes.
- Ability to efficiently use the computer and programs such as Microsoft Office, Word, Excel, PowerPoint, and Outlook.

- Ability to review several diverse reference sources, select and synthesize data for reports and other forms of correspondence.
- Ability to use diplomacy and discretion, when giving out information and referring and directing callers and visitors.
- Able to be flexible, cope with stressful situations in a calm and deliberate manner.
- Ability to work effectively as a team with administrative and clinical staff.
- Self-motivated and requires minimal supervision.
- Type at least 45 words per minute.

Minimum Qualifications:

- High school diploma or equivalent required.
- Bachelor's degree in health education or health promotion from an accredited institution preferred.
- Certificate of Health Education Specialist (CHES) preferred but not required.
- Two years or more experience in health education.
- Current State of Hawaii Driver's License and Auto Liability Insurance

Certificates, Licenses, Registration

- Two-Step Tuberculosis clearance is required.
- Hepatitis B clearance via immunization records of 3 hepatitis B vaccines and a hepatitis B surface antibody quantitative blood test.
- Proof of full vaccination against COVID-19 is required