



Nutrition Assistant

Mission

Waimānalo Health Center is rooted in Native Hawaiian values and devoted to improving the health and wellness of all people, regardless of ability to pay, by providing comprehensive primary and preventive health care services of the highest quality.

Vision

Waimānalo Health Center is dedicated to the continuous advancement in quality healthcare while assuring universal access for all. We believe that our values of Aloha, Mālama I Ka Pono, Mālama I Ka 'Ohana, and Mālama I Ka 'Āina, enable our patient-centered healthcare home services to deeply focus on the shared role of healing oneself, 'ohana, community, and 'āina over generations.

Core Values and Guiding Principles

Our values at Waimānalo Health Center promote Hawaiian-centered diversity, equity, and inclusion by welcoming all members of the Ko'olaupoko community to access our holistic services ranging from traditional Hawaiian healing practices to Western medicine.

Aloha: We listen to people with our full attention, seeking to know them and understand their health care and wellness needs and aspirations for themselves, their family and community. We will respond, to the best of our abilities, as caring, compassionate, engaged, and professional partners in healthcare.

Mālama I Ka Pono: We know that quality healthcare starts with people's trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

Mālama I Ka 'Ohana: We believe that wellness embraces the whole family, and we welcome their participation in the healthcare of their loved ones. Our belief extends from the Ahupua'a of Waimānalo throughout Ko'olaupoko where we build the foundation for good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

Mālama I Ka 'Āina: We understand the importance of one's sense of place and the holistic nature of health and wellbeing. Through integrative services we support the balance of body, mind, and spirit, while respecting one's cultural connectedness to the 'āina of Hawai'i. Ka Mauli O Ka 'Āina A He Mauli Kānaka: The Life of the Land is the Life of the People.

We are seeking a dedicated, talented, and team-oriented Nutrition Assistant to join our `ohana (family) to support our mission and values.

Waimanalo Health Center is dedicated to offering employees an exceptional work environment and offers competitive salaries and benefits.

Summary

The Nutrition Assistant for WIC is expected to provide breastfeeding education and direct nutritional services to successfully administer the WIC program, a federally funded supplemental nutrition program, at the Waimānalo Health Center (WHC).

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily after training is provided for increased skills sets and duties. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must maintain a professional appearance, and maintain willingness to serve the public
- Computer skills required
- Skilled in understanding, recording, and reporting data collected for required reporting purposes
- Knowledgeable of the diverse needs of individuals and families in the community; provides services in a culturally appropriate manner
- Good interpersonal skills and able to accept constructive criticism.
- Must satisfactorily complete all WHC and WIC training, including Relias, HIWIC and WIC 101.
- Able to: maintain client confidentiality; effectively communicate both orally and in writing; read, understand, and followed detailed departmental procedures and regulations; maintain calm, supportive demeanor in crisis situations; make decisions using independent judgments; gather and analyze a variety of information; establish rapport with clients from diverse cultural and socio-economic backgrounds; manage caseload and recall case details; organize and prioritize work assignments; deal firmly and fairly with clients; maintain accurate records and document actions; identify and make referrals to local and regional providers of social, medical and/or other specialized services; establish and maintain cooperative working relationships; learn about resources for social, health, welfare, and related services.
- Able to function with little or no supervision.

Certificates, Licenses, Registration

- Bachelor's degree in Nutrition or other health field.
- Valid certified lactation counselor certification (CLC) preferred
- Two-Step Tuberculosis clearance is required.
- Proof of full vaccination and booster against COVID-19 is required