



Health Educator

We are a community health center located in majestic Waimanalo, where **our mission** is to provide the highest level of primary and preventative health care services, with special attention to the needs of Native Hawaiians and the medically underserved and improving the health and wellness of individuals and their `ohana (family) regardless of their ability to pay. We are committed to improving the quality of life for the people of Hawaii.

Our Values

Mālama (stewardship)- We listen to people with our full attention, seeking to know them and understand their healthcare and wellness needs and aspirations for themselves, their family and the Waimānalo community. We will respond, to the best of our abilities, as caring, compassionate, engaged and professional partners in healthcare.

`Ohana (family)- We believe that wellness embraces the whole family and we welcome their participation in the healthcare of their loved ones. Our belief extends to the Waimānalo community-at-large where we build the foundation of good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

Pono(rightness and balance) - We know that quality healthcare starts with people's trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

We are seeking a dedicated, talented and team-oriented Health Educator to join our `ohana (family) to support our mission and values.

We offer competitive wages, excellent benefits and a great working environment.

SUMMARY

The Health Educator is responsible for providing and managing health education activities to youth/young adults enrolled with KIKM, their families, and the neighborhoods they reside in to promote wellness and healthy lifestyles. The Health Educator will use appropriate strategies and methods to facilitate health promotion and disease prevention. In addition, this position will serve as a resource in identifying the health educational needs of youth/young adults and their families.

QUALIFICATIONS

- ❖ Knowledge of the mission and operation of community health centers, and youth/young adult programs.
- ❖ Person knowledgeable and understanding of diverse cultural appropriateness of the individuals and families in the community.
- ❖ Able to communicate clearly and tactfully with others, prepare written report and other necessary communications in a professional and culturally appropriate manner.
- ❖ Ability to set priorities, organize, manage, and delegate diverse activities and work under pressure to meet multiple deadlines.
- ❖ Knowledge of correct English usage and grammar.
- ❖ Ability to add and subtract numbers.
- ❖ Skilled in understanding, recording, and reporting data collected for required reporting purposes.
- ❖ Ability to efficiently use the computer and programs such as Microsoft Office, Word, Excel, PowerPoint, and Outlook.

- ❖ Ability to review several diverse reference sources, select and synthesize data for reports and other forms of correspondence.
- ❖ Ability to use diplomacy and discretion, when giving out information and referring and directing callers and visitors.
- ❖ Able to be flexible, cope with stressful situations in a calm and deliberate manner.
- ❖ Ability to work effectively as a team with administrative and clinical staff.
- ❖ Self-motivated and requires minimal supervision.
- ❖ Type at least 45 words per minute.

CERTIFICATES, LICNESES, REGISTRATIONS

MINIMUM QUALIFICATIONS:

- ❖ Bachelor's degree in health education or health promotion from an accredited institution.
- ❖ Master's degree in health education from an accredited institution preferred.
- ❖ Certificate of Health Education Specialist (CHES) preferred but not required.
- ❖ Two years or more experience in health education.
- ❖ Current State of Hawaii Driver's License and Auto Liability Insurance
- ❖ Two-Step Tuberculosis clearance is required.
- ❖ COVID-19 vaccination. via:
 - Immunization records showing 2 doses of a 2-dose vaccine series at appropriate intervals or 1 dose of a 1-dose vaccine, or
 - Copy of CDC COVID-19 vaccination card

BENEFITS

- Health Benefits (Medical, Dental Drug, Vision) – Employee coverage paid by WHC
- Discounted Medical and Dental services provided by WHC
- Paid Holidays – 10 Full days and 2 Half Days
- Paid Time Off (PTO)
- Paid Wellness Hours
- Wellness Bucks - \$200 annually
- Group Term Life Insurance
- Supplemental Group-term Life Insurance & AD&D Insurance
- Employee Retirement Savings Pan 403(b) – Employer match 50% of employee contribution up to a maximum of 3% of employee wages
- Flexible Spending Program
- Employee Assistance Program (EAP)
- Pre-tax Commute Plan
- Longevity Benefit – After 5 or more years of service
- Tuition Assistance Program
- Free Parking
- and more.....