



REQUEST FOR PROPOSALS

Improvement of Designated Restrooms for Hale Ola 'Akahi

BACKGROUND: In operation since 1992, Waimanalo Health Center (WHC), a federally qualified health center, provides comprehensive health services for all who seek care regardless of their ability to pay. Services provided at WHC include primary care, dental, behavioral health, optometry, traditional Native Hawaiian healing, nutrition education and counseling, care coordination, outreach and eligibility services, WIC, and a youth mentoring program. WHC's mission statement reads, "*Waimānalo Health Center is committed to providing the highest level of primary and preventive health services, with special attention to the needs of Native Hawaiians and the medically underserved, and improving the health and wellness of individuals and their `ohana regardless of their ability to pay.*"

LOCATION: This is a project for Waimanalo Health Center located at 41-1347 Kalaniana'ole Hwy TMK (1)4-1-09:279

PURPOSE AND DESCRIPTION: The purpose of this request for proposals (RFP) is to solicit proposals from various vendors to upgrade and improve designated restrooms used by patients and employees, and address energy and water saving equipment/mechanisms within this process. The outcome of this engagement is to provide WHC with necessary plumbing services for WHC's designated restrooms by replacing toilet bowls/tanks as well as sinks and faucets where necessary. The current restrooms are located in the A-Building Hallway. This building is mostly vacant at this time. See Attachment A-Existing Floor Plan for the identified spaces.

Plumbing Work Description

- Assess the functionality of the existing toilet bowls, toilet tanks, urinals, sinks and faucets.
- Remove and dispose of existing toilet bowls/tanks, as necessary. There are currently 7 toilet bowls/tanks and 2 urinals within 3 restrooms.
 - Replace and install any removed toilet bowls/tanks and urinals.
- Remove and dispose of sinks and faucets, where necessary. There are currently 5 sinks/faucets within 2 restrooms.
 - Replace and install any removed sinks and faucets
- Repair existing lines where necessary.
- Dispose of all waste from project site.

TIMELINE: The timeline must align with WHC's work hours of 8:00am – 5:00pm Monday – Friday. Saturdays are available as an option. WHC is expecting work completion within 2 weeks of start date.

PROCUREMENT TIMETABLE presented below:

ACTIVITY	SCHEDULED DATE
RFP Public Announcement	May 20, 2020
RFP Issued	As Above
Meeting at Project Site	By Request
Closing Date for Receipt of Offeror's Questions	May 27, 2020, 4:30pm HST

WHC's Written Response to Offeror's Questions	May 29, 2020, 4:30pm HST
Closing Date for Receipt of Proposals	June 3, 2020, 4:30pm HST
Proposals Evaluation (Evaluation Committee)	June 5, 2020
WHC Board Finance Committee Review	June 17, 2020
WHC Board Review and Action	June 25, 2020
Notify the " Priority Listed Offerors"	June 26, 2020
Tentative Start Date	July 7, 2020
Tentative Completion Date	July 21, 2020, 5:00pm HST

Receipt of Proposals:

Proposals must be received by:

Waimānalo Health Center
41-1347 Kalanianaʻole Hwy.
Waimanalo, Hawaii 96795
Phone: 808-259-7948 or 954-7121
Email: grosala@waimanalohealth.org
Attn: **Ghissou Rosala**, Facilities Director

Due Date:

4:30 p.m. on Wednesday June 3, 2020

Each vendor is responsible to obtain his/her own confirmation of submittal. Proposals received after the due date will not be accepted.

Interested parties are welcome to schedule a site visit at the Waimānalo Health Center by calling Ghissou Rosala at 808-954-7121 or 808-954-7948. Visits to the health center are to be scheduled from Thursday May 20, 2020 through Thursday June 3, 2020 from 9am to 4pm.

If you are interested in submitting a proposal for this project, please complete page three of this document and email it to Ghissou Rosala (grosala@waimanalohealth.org). The WHC reserves the right to reject any and all proposals and to waive irregularities in the bids and in the bidding. Should you have any questions, please feel free to call the numbers above.

PLEASE NOTE: In order to address current safety and hygiene rules due to the COVID-19 pandemic, all Waimānalo Health Center visitors are required to bring and wear masks and adhere to the social distancing requirement of 6 feet (to the extent possible while working) while on WHC premises.

Attachment A- Existing Floor Plan_ Partial

