WIC Supervisor/Registered Dietitian

**Mission Statement:** Waimānalo Health Center (WHC) is committed to providing the highest level of primary and preventive health services, with special attention to the needs of Native Hawaiians and the medically underserved, and improving the health and wellness of individuals and their `ohana regardless of their ability to pay.

**Our Values**

**Mālama (stewardship)** - We listen to people with our full attention, seeking to know them and understand their healthcare and wellness needs and aspirations for themselves, their family and the Waimānalo community. We will respond, to the best of our abilities, as caring, compassionate, engaged and professional partners in healthcare.

**`Ohana (family)** - We believe that wellness embraces the whole family and we welcome their participation in the healthcare of their loved ones. Our belief extends to the Waimānalo community-at-large where we build the foundation of good health and wellness for everyone, and we seek collaborative partners who share our values and vision.

**Pono (rightness and balance)** - We know that quality healthcare starts with people’s trust in our services and the excellence of our care for them and the resources entrusted to us to meet their needs. We are committed to maintaining their trust by treating people with respect and confidentiality, and by being open about our organizational practices and results, seeking to continuously improve our work.

We are seeking a dedicated, talented and team-oriented supervisor and registered dietitian for our WIC program to join our `ohana to support our mission and values. We offer competitive wages, excellent benefits and a great working environment.

**SUMMARY**

Under the guidance of the State WIC Program and the Director of Health Promotion & Disease Prevention, the WIC Supervisor is the WIC Local Agency Coordinator and responsible for the planning, development, implementation, and evaluation of the WIC program, a federally funded supplemental nutrition program at Waimānalo Health Center (WHC). The WIC Supervisor is expected to provide direct nutritional services, contract monitoring and supervisory duties necessary to administer the WIC program.

**QUALIFICATIONS/CERTIFICATION**

- Certificate of graduation from an accredited didactic program with a Bachelor of Science in Dietetics; Master’s degree from accredited organization is preferred.
- Must be a Registered Dietitian, as deemed by the Commission on Dietetic Registration.
- Demonstrated leadership, team building and change management skills.
- Must maintain a professional appearance, and maintain willingness to serve the public.
- Must have the ability to work with diverse cultures.
- Able to function with little or no supervision.
- Demonstrated ability to communicate effectively with individuals, groups, and professionals in a culturally appropriate manner.
- MAINTAINS STRICT CONFIDENTIALITY of all patients and employee information in compliance with HIPAA regulations.
• Demonstrated ability to work effectively as a member of a team.
• This position may be required to work flexible or extended hours with minimal advance notice.
• Supervisory experience is highly desired.
• Experience in a Community Health Care Setting is desired.
• Computer skills required.
• Familiarity with the communities to be served is preferred.

CERTIFICATES, LICENSES, REGISTRATIONS

• Two-Step Tuberculosis clearance is required
• Basic Life Support certification is required.

BENEFITS

• Health Benefits (Medical, Dental Drug, Vision) – Employee coverage paid by WHC
• Discounted Medical and Dental services provided by WHC
• Paid Holidays – 10 Full days and 2 Half Days
• Paid Time Off (PTO)
• Paid Wellness Hours
• Wellness Bucks - $200 annually
• Group Term Life Insurance
• Supplemental Group-term Life Insurance & AD&D Insurance
• Employee Retirement Savings Pan 403(b) – Employer match 50% of employee contribution up to a maximum of 3% of employee wages
• Flexible Spending Program
• Employee Assistance Program (EAP)
• Longevity Benefit – After 10 or more years of service
• Tuition Assistance Program
• Free Parking
• and more.....