

Patient Registration: MINOR

	PATIENT INFORMATION							
Legal Last Name	First Name	M.I.	Preferred Name	Date of Birth				
Legal Sex (Please check one)* Male Female *Sex assigned at birth (Male and Female). Please be the name and sex you have listed on your insurance used on documents pertaining to insurance, billing correspondence.	e must be Transgender	Male/Female-to-Ma Female/Male-to-Fe	ale Bisexual male Don't kn	gay or homosexual (not lesbian or gay) ng else				
Home Address	, —	City	State	Zip Code				
Mailing Address		City	State	Zip Code				
Please complete and indicate your pr Home Phone Cell Ph Cell Ph	· · · · · · · · · · · · · · · · · · ·	checking one of the character of the cha	he boxes below: Email Address					
Housing Status: Not Homeless	Homeless:	Doubling Up Shelter	Street, Beach, Etc. Transitional	Unreported				
Ethnicity: Hispanic/Latino Not Hispanic/Latin	Do You Need An I	nterpreter?	Primary or Preferred La	inguage:				
Race (pick one below that best descri	bes you):							
African American/Black Cauca Japanese Korea Native Hawaiian Portug Other Asian Other	Laotian	Chuukese Marshallese Samoan All Other (ple	Filipino Micronesian Tongan ease specify):	Guamanian Native American Vietnamese				
			,,,					
Patient Portal is WHC's latest technol results, communicate with your health Are you enrolled into Patient Portal?	care team, ask questions a	bout your bill and	· ·	rd.				
	PARENT OR LEGAL GUA	ARDIAN INFORM	IATION					
Relationship of Guarantor to Patient	(Check One): Self	Spouse P	Parent Other:					
Legal Last Name	First Name	M.I.	Preferred Name	Date of Birth				
Home Address		City	State	Zip Code				
Mailing Address		City	State	Zip Code				
Please complete and indicate your pr Home Phone Cell Ph		checking one of the character of the cha	he boxes below: Email Address					
Marital Status Married Single Separated	Divorced Do You Nee Unterpreter		Primary or Preferred Language:	English Other:				
Employer/School Name:		oloyed S mployed	Student Full-Time					
Occupation:	Family Size (includes self, children under 18):		mily Income:	Monthly Annual				

Patient Registration: MINOR

Patient Name:				MRN:			
Parent/Guardian Name:			PERSON NO:				
	EMERGENCY	CONTACT INFO	ORMATION CONTIL	NUED			
Home Phone	Work	Phone		Cell Phone			
Emergency Conta	act Name:			Relationship:			
Home Phone	Work	Phone		Cell Phone			
Initials herek claim I cert Initials crime I cons Initials immu	ee that all charges that are not by authorize WHC to release in s on my behalf. I authorize pa ify that the information I have e to fill out this form with facts sent and authorize Waimanald unizations and screenings for relived the Privacy Practice Notice	nformation to in yment of medies furnished is treated in the I know are fall to Health Cente my son/daught	my insurance carrie ical benefits to WHO rue and correct to t se or to leave out for to provide medica	er or organization C for services rea he best of my kr acts I know are i	n in order to process ndered. nowledge. I know it is a mportant.		
Signature of Parent	:/Legal Guardian Dat	e Signed	Signature of R	esponsible Party	Date Signed		
		FOR OFFICE	USE ONLY				
MEDICAL SERVIC	ES – Record #	_					
Pt Status Type: Active	☐ Non-WHC Active☐ Dental Patient Only	Valid ID:] ID On File] NG Pt Picture	Insurance:	Card Scanned Info/Card Updated		
Collected By:	Date: _		Entered By:		Date:		
DENTAL SERVICE	S – Person #						
Pt Status Type:	☐ Non-WHC Active	Valid ID:	ID On File	Insurance:	Card Scanned		

Entered By:

Date:

Collected By:

Date:

Patient Registration: INSURANCE & PHARMACY

Patient Name: MRN:													
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Patient/s Palationahin to the Income			_	KAINC	E IINF	1	ION		1				
Patient's Relationship to the Insure	ea (Chec	ck One):	∐ Self		F	Parent		L	Child				
- 10 11			Spouse			Step-Ch	nila		Other:		_		_
Policy Holder Name				D	ate of	Birth			Male			Unknow	n
									Female				
Plan Name	Policy	# / Subscriber	#	Gro	up#			ttectiv	e Date:	E	xpıra	tion Date	: :
				<u> </u>							<u> </u>		
Home Address				Cı	ity			Sta	te	Zıp	Code		
		1 1 1 1					6 II	DI DI					
Home Phone		Work Phone	?				Cell	Phone					
	CECO	AND A BY MAED	ICAL INCL	ID A NI	CE IN	CODMAN.	TION						
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Patient's Relationship to the Insure	e a (Cned	ck One):	Self		┝	Parent		<u> </u>	Child				
			Spouse			Step-Ch	nild		Other:		_		_
Policy Holder Name				D	ate of	Birth			Male		ш	Unknow	n
									Female				
Plan Name	Policy	# / Subscriber	#	Gro	up#		E	Effectiv	e Date:	E	xpira	tion Date	: :
				L									
Home Address				Ci	ty			Sta	te	Zip	Code		
51		1				1	- 11						
Home Phone		Work Phone	9				Cell	Phone					
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Patient's Relationship to the Insure	ed (Chec	ck One):	Self		Ļ	Parent		<u> </u>	Child				
			Spouse			Step-Ch	nild		Other:				_
Policy Holder Name				D	ate of	Birth			Male		$ \sqcup$	Unknow	n
									Female				
Plan Name	Policy	# / Subscriber	#	Gro	up#		E	Effectiv	e Date:	E	xpira	tion Date	::
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Home Address				Ci	ity			Sta	te	Zip	Code		
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Home Phone		Work Phone	9				Cell	Phone					
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Patient's Relationship to the Insure	e a (Cnec	ck One):	Self		┝	Parent			Child				
			Spouse		L	Step-Ch	nild		Other:				_
Policy Holder Name				D	ate of	Birth			Male		Ш	Unknow	n
									Female		<u> </u>		
Plan Name	Policy	# / Subscriber	#	Gro	up#		E	Effectiv	e Date:	E	xpira	tion Date	e:
				<u> </u>						Ц.			
Home Address				Ci	ity			Sta	te	Zip	Code		
		I:				1	_ ·-						
Home Phone		Work Phone	9				Cell	Phone					
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		PREFERRED	PHARMA					1_					
Business Name		Location			hone	Number	•	Fa	x Numbe	er			
					n								
Address				'	City			St	ate	Zıp	Code		
								1		1			



CONSENT FOR CARE: MINOR

	undersigned, hereby give Waimānalo
Health Center to examine my (son/daughter/ward):	
Child's Name	Date of Birth
Child's Name	 Date of Birth
to make such tests as are necessary for his/her diagnosis and care, a physicians deem necessary. This includes diagnosis and care at the Cerclinics, emergency rooms and offices of specialists, and psychological	iter clinic, at laboratories, X-ray facilities,
I understand that for major surgery or other major procedures, special permission will be requested for me, unless the emergency is to	-
This consent which I am signing is for the ongoing health care of m him/hear from the Center. I understand that it includes consent for ge to skin or mucous membranes, examination of mouth, genitals, rectu other ordinary medical office procedures.	neral tests, tuberculin tests, applications
I am not hereby consenting to any experimental procedures nor to tes	sts for research or scientific study.
My photograph and that of my child may be used for medical records	and for publicizing the Center.
I certify that I have read (or had read to me) and fully understand the statements were stricken or any exceptions to the above are indicated	, , , ,
Parent/Legal Guardian Signature Date	



PARENT AUTHORIZATION & CONSENT FORM

l,	, the	9	
(Parent or Legal Guardian)		(Relationship)	
of			and
(Minor's Full Legal Name)	_	(Birthdate)	
of			and
(Minor's Full Legal Name)		(Birthdate)	
of			and
of(Minor's Full Legal Name)		(Birthdate)	
of			and
(Minor's Full Legal Name)		(Birthdate)	
of			and
of(Minor's Full Legal Name)		(Birthdate)	
of			
(Minor's Full Legal Name)		(Birthdate)	
(Name)	(Rela	tionship)	
(Signature of Parent or Legal Guardian)	(Date	2)	
Telephone number where Parents/Legal Gua	rdians can be reached:		
Father's Name	Business Phone	Home Pho	ne
Mother's Name	Business Phone	Home Pho	ne
Legal Guardian's Name	Business Phone	Home Pho	ne

WAIMĀNALO HEALTH CENTER

PATIENT RIGHTS AND RESPONSIBILITIES

WAIMĀNALO HEALTH CENTER (WHC) ENCOURAGES PATIENTS AND THEIR `OHANA TO KNOW & EXERCISE THEIR RIGHTS AND RESPONSIBILITIES

As a Waimānalo Health Center Patient, you have the right to:

Be treated with courtesy, dignity and respect regardless of race, color, sex, age national origin, or beliefs.

- Be seen in a safe, secure environment and in a timely manner.
- Know the name of your health provider, and the names and positions of staff you encounter.
- Be informed of your condition and understand the treatments.
- Refuse treatment at any time and to be informed of the risks of the refusal of treatment.
- Be informed of the reasons for tests and treatments and to receive the results in a timely manner.
- Refuse to sign consent forms until you understand what you are signing.
- Refuse to participate in educational or experimental activities by choice.
- Participate in all decisions regarding your care as stated within the law.
- Identify a person whom you would like to make decisions for you when you are unable to do so, using the Advance Care Directives.
- Be referred for emergency or specialized services not provided by WHC.
- Have your health information protected and held in confidentiality.
- Obtain explanations of monies that you owe to the health center on your bill.
- Request and receive copies of your medical records at a small fee.

As a Waimānalo Health Center Patient, your responsibilities are to:

- Treat all persons in the health center with courtesy, dignity and respect at all times.
- Provide accurate information for registration, billing, payment, informed consents and changes that occur, including any changes in your address, phone number, insurance, and or any other contact information
- Provide information regarding your concerns to a patient advocate or may request to speak with the Medical or Executive Director.
- Be on time for scheduled appointments and to cancel appointments before the scheduled appointment, according to Waimānalo Health Center policies. This includes any specialty or referral appointments made for you.
- Provide requested information for your medical history accurately including past illnesses, medications, allergies, hospitalizations, family and social histories.
- Ask questions if you are unclear about papers and information that you and your provider have agreed upon.
- Keep your personal belongings in a safe place. Lost and/or stolen personal items are not the responsibility of Waimānalo Health Center.

Waimānalo Health Center complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

If you need language assistance, services free of charge, are available to you. Call 808-259-7949.

WE WISH TO OFFER YOU THE BEST HEALTH CARE POSSIBLE AND APPRECIATE YOUR INPUT AS A HIGHLY VALUED TEAM PLAYER.

I have reviewed and received a copy of the ab	ove Patient Rights & Responsibilities. I understand that if I or any of my	_
family members do not follow the rules, I may	y not be able to receive care at this health center.	
Print Name of Patient	Date	

NOTICE OF PRIVACY PRACTICES



THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Our Privacy Responsibilities:

Waimānalo Health Center (WHC) is required by law to maintain the privacy of your health information; provide this notice that describes the ways we may use and share your health information; and follow the terms of the notice currently in effect.

Privacy Promise: WHC understands that your health information is personal and protecting your health information is important. We follow strict federal and state laws that require us to maintain the confidentiality of your health information. You have the right to be notified if a breach of protected health information occurs.

Uses and Disclosures of Health Information Permitted by Law: The following categories describe the ways that the WHC may use and disclose your health information. Some health records including confidential communications with a mental health professional, some substance abuse treatment records, some genetic results, and some health information of minors, may have additional restrictions for use and disclosure under state and federal laws. Your health information will be used or disclosed only for the following purposes:

When you receive care from WHC, we may use your health information for treating you, billing services, and conducting our normal business known as health care operations. Examples of how we use your information include:

Treatment: We keep records of the care and services provided to you. Health care providers use these records to deliver quality care to meet your needs. For example, your doctor may share your health information with a specialist who will assist in your treatment. We may call you by name in the waiting room when the provider is ready to see you. We may use or disclose your protected health information, as necessary, to contact you to remind you of your appointment.

Payment: We keep billing records that include payment information and documentation of the services provided to you. Your information may be used to obtain payment from you, your insurance company, or another third party. We may contact your insurance company to verify coverage for your care or to notify them of upcoming services that may need prior notice or approval. We may disclose protected health information to other health care providers or

third parties to assist in billing and collection efforts. You have the right to restrict disclosure of your protected health information to a health plan when you pay out of pocket in full for health care services.

Health Care Operations: We use health information to improve the quality of care, train staff and students, provide customer service, manage costs, conduct required business duties, and make plans to better serve our communities. For example, we may use your health information to evaluate the quality of treatment and services provided by our physicians, nurses, and other health care workers.

Individuals Involved in your Care or Payment of your Care: We may disclose your health information to a spouse, family member, close personal friend, or any individual identified by you if we obtain your agreement. You will have the opportunity to identify this person or to object to our disclosing information to them.

Business Associates: WHC may use or disclose health information about you with people who contract with us to provide goods and services used in your treatment or for hospital operations. Examples include copy services, consultants, interpreters, and health transcriptionists. The WHC requires these contractors to protect the confidentiality of your health information as we do.

Research: Under certain circumstances, we may use and disclose your health information for research purposes. Research projects are subject to a special review process that evaluates uses of health information; trying to balance the research needs with the need for patient privacy. Before we use or disclose health information for research, the project will have to be approved through this review process.

Fundraising: We may contact you to provide information about WHC sponsored activities, including fundraising programs and events. We would only use contact information, such as phone number and the dates you received treatment or services at WHC. Please inform us if you do not want us to contact you for these fundraising efforts.

Health Care Communications: To identify health-related services and products that may benefit you and then contact you about the services and products.

Deceased Individuals: We may release medical

information to a corner, medical examiner, or funeral director as necessary for them to carry out their responsibilities.

Organ Procurement Organizations: We may release your health information to organizations that handle organ procurement or organ, eye, or tissue transplants or to an organ donation bank, as required and necessary to facilitate organ or tissue donation and transplants.

Public Health Activities: WHC may use or disclose your health information with public health authorities in charge of preventing or controlling disease, injury, or disability. For example, the WHC is required to report infectious diseases to the Hawaii Department of Health; billing practices may be audited by the Hawaii State Auditor; records are subject to review by the Secretary of Health and Human Services; and the Federal Food and Drug Administration (FDA) to ensure product safety.

Workers Compensation: WHC may use or disclose health information about you for workers compensation or similar programs that provide benefits for work-related injuries or illnesses.

Judicial and Administrative Proceedings: In the course of a judicial or administrative proceeding in response to a legal order or other lawful purpose.

Threat to Health and Safety: We may use and disclose your health information when necessary to prevent a serious threat to your health and safety, or the health and safety of others.

Law Enforcement Officials: Specialized Government Functions: We may disclose information to the police or other law enforcement officials as required by law or in compliance with a court order. We may disclose information to military or veterans' authorities about Armed Forces personnel, under certain circumstances. We may also disclose information to authorized federal officials for purposes of lawful intelligence, counter-intelligence, and other national security activities.

All other users and disclosures, not described in this notice, require signed authorization. You may revoke your authorization at any time with a written statement submitted to Health Information.

NOTICE OF PRIVACY PRACTICES

Specially Protected Health Information:
Unless otherwise required or permitted
under law, disclosure of the following
protected health information, outside our
health center, requires your specific consent:

- AIDS/HIV information
- Mental health and mental illness records including psychotherapy notes
- Drug addiction and alcoholism (substance abuse) treatment records

Your individual Rights: You have the following rights concerning your health information. A request to exercise any of these rights must be made in writing to the Chief Performance and Compliance Officer and/or the Compliance Specialist.

Right to Alternative Communications: You have the right to request that WHC communicate with you in a certain manner. For example, you may ask that WHC contact you only at work, or a different address than your home address. You may request this during registration.

Right to Inspect and or Copy: You have the right to inspect and obtain copies of your health information. Usually, this includes health and billing records. It does not include psychotherapy notes, or information we put together to prepare for legal action, and certain laws relating to laboratories.

To obtain a copy of your health information, please submit a request in writing to the Medical Records Department. If you request a copy of the information, we may charge a fee for the costs of copying, mailing or other supplies and services from your request.

We may deny your request to inspect and copy your records in certain very limited circumstances. We will notify you in writing if your request has been denied and explain how you may appeal the decision. In certain limited situations, we will have to deny you access and you will not have the right to appeal that decision.

Right to Amend: If you think that health information in your record is incorrect or incomplete, you may ask us to amend the information. You have the right to request an amendment for as long as we keep the information. You must provide a reason for the

amendment. We may deny your request for an amendment if it is not in writing or does not include a reason to support the request. In addition, we may deny your request if you ask us to amend information that:

- We did not create.
- Is not part of the health information kept by our facility.
- Is not part of the information that you are allowed to inspect.
- Is accurate and complete.

Right to Accounting of Disclosures: You have the right to request a list accounting for any disclosures of your health information we have made. This accounting will not include disclosures:

- For treatment, payment, or health care options
- To persons involved in your care or for notification purposes
- Incidental to an otherwise permitted use or disclosure
- To correctional institutions or other law enforcement officials
- As part of a limited data set
- For national security or intelligence purposes
- For any use or disclosure that you specifically authorized or requested

You request must state a time period, which may not be longer than 6 years and not include dates before April 14, 2003. The first list you request within a 12-month period will be free. For additional lists, we may charge you for the costs of providing the list. We will notify you of the cost involved and you may choose to withdraw or modify your request at that time before any costs are incurred. We will mail you a list of disclosures within 30 days of your request, or notify you if we are unable to have the list within 30 days and by what date we can have the list; but this date will not exceed 60 days from the date you made the request.

Right to Request Special Restrictions: You have the right to request special restrictions on sharing of your health information. You also have the right to request a limit on the health information we disclose about you to someone who is involved in your care. We are not required to agree to your request for

restrictions if we are unable to comply or believe it will negatively affect the care we provide for you. In your request, you must tell us what information you want to limit and to whom you want the limits to apply; for example, disclosure of specific information to your spouse.

Right to Copy of This Notice: You have the right to obtain a paper copy of this Notice at any time. Copies of your current Notice are available from our front desk staff.

Changes to this Notice: We reserve the right to change our privacy practices as described in this Notice at any time. Except when required by law, we will write and make available upon request a new Notice before we make any changes in our privacy practices. The privacy practices in the most current Notice will apply to information we already have about you as well as any information we receive in the future. The Notice will contain an effective date.

Contact Us: If you would like further information about your privacy rights, are concerned that your privacy rights have been violate, or disagree with a decision that we made about access to your health information, contact the Chief Performance and Compliance Officer at (808) 954-7156 and Compliance Specialist at (808) 954-7166.

All complaints must be submitted in writing. We will investigate all complaints and will not retaliate against you for filing a complaint with the Office of Civil Rights of the U. S. Department of Health and Human Services. There will be no retaliation for filing a complaint.

Waimānalo Health Center complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

If you need language assistance, services free of charge, are available to you. Call 808-259-7949.

l,, l	have read and/or received a copy of the Waimanalo	Health Center's Notice of
Privacy Practices.		
Patient or Legal Guardian Signature	Print Name (if not the Patient Signature)	Date



Child Health/Dental History Form

American Dental Association

					www.ada.org
Patient's Name	FIRST	INITIAL	Nickname	Date of	f Birth
Parent's/Guardian's Name	FIRST	INTIAL	Relationship to Patient		
Address					
PO OR MAILING ADD	DRESS		CITY	STATE	ZIP CODE
Phone				Sex M	M D F D
Home	aPark and the same Park I and a	Work			
1. Active Tuberculosis, 2	2. Persistent cough greater	than a three-week duration e, please stop and return	, 3.Cough that produces	s blood?	Yes □ No
Has the child had any h	nistory of, or conditions	related to, any of the follo	owing:		
□ Anemia	□ Cancer	Epilepsy	☐ HIV +/AIDS	Mononucleos	,
☐ Arthritis	Cerebral Palsy	☐ Fainting	Immunizations	Mumps	☐ Tobacco/Drug Use
□ Asthma	□ Chicken Pox	Growth Problems	☐ Kidney	Pregnancy (te	•
□ Bladder	□ Chronic Sinusitis	☐ Hearing	□ Latex allergy	☐ Rheumatic fev	
■ Bleeding disorders	☐ Diabetes	☐ Heart	☐ Liver	■ Seizures	Other
☐ Bones/Joints	☐ Ear Aches	☐ Hepatitis	☐ Measles	☐ Sickle cell	
Please list the name and	d phone number of the c	hild's physician:			
Name of Physician				Phone	
Child's History					Yes No
	y prescription and/or ove	the counter medications of	or vitamin supplements at	this time?	1. 🔾 🔾
2. Is the child allergic to	any medications, i.e. pe				2. 🗆 🗆
3. Is the child allergic to	anything else, such as c	ertain foods? If yes, please	explain:		3. 🗖 🗖
4. How would you desc	ribe the child's eating hal	oits?			5. 🗆 🗆
5. Has the child ever ha	id a serious illness? If yes	, when: Ple	ease describe:		5. 📮 📮
					6. 🚨 🗖
7. Does the child have a	a history of any other illne	sses? If yes, please list:		2	
	-				9. 🗆 –
					10. 🔾 🔾
					11. 🔾 🔾
					12. 🗖 🗖
					13. 🗖 🗖
14. Is the child currently	being treated for any liline	SSes?	deterni filosofo de alternito de	10 D-1-	14. 🖸 🖸
15. Is this the child's first	visit to a dentist? If not t	ne first visit, what was the o	date of the last dentist vis	sit? Date:	15. 🗆 🗅
					16. 🚨 🚨
					17. 🔾 🔾
					18. 🔲 🖸
		☐ City water ☐ Well w			20. 🗖 🗖
22. Does the child take	fluoride supplements	Oity Water - Well W	ater a Dottled water t	1 litered water	22. 🗖 🗖
					23. 🗖 🗖
					24. 🗖 🗖
					25. 🗖 🗖
26. At what age did the d	child stop bottle feeding?	Age Breast f	eeding? Age		
27. Does child participate	e in active recreational ac	tivities?			27. 🗖 🗖
I certify that I have read an	nd understand the above. my dentist, or any other r	nember of his/her staff, resp	stions, if any, about inquir	ries set forth above	have been answered to my
Parent's/Guardian's Signatu	ure				
For completion by denti	st				
Comments					
For Office Use Only: Medica	al Alert Premedication A	llergies Anesthesia Reviewe	ed by	·	

Date .